

# Application to Modify a Development Consent

You can use this form to apply to modify a development consent given by the Minister for Planning in relation to development under State Environmental Planning Policy (Gosford City Centre) 2018. If the changes you propose mean the development will not be substantially the same as that originally approved, please do not use this form. You will need to submit a new development application.

## Disclosure statement

Persons lodging applications are required to declare reportable political donations (including donations of or more than \$1,000) made in the previous two years. For more details, including a disclosure form, go to [www.planning.nsw.gov.au/donations](http://www.planning.nsw.gov.au/donations)

## Lodgement

You can lodge your completed form, together with attachments at the Department's Gosford office:

Level 3, 107 Mann Street, Gosford  
PO Box 1148 - Gosford NSW 2250  
Phone: (02) 4345 4400  
Email: [centralcoast@planning.nsw.gov.au](mailto:centralcoast@planning.nsw.gov.au)

To minimise delay in receiving a decision about your application, please ensure you submit all relevant information to the Department. When your application has been assessed, you will receive a notice of determination.

---

## Applicant Details:

Title

First Name

Last Name

Telephone or Mobile

Email

Company/Organisation

ABN

Address

City

State

Post Code

## Mailing Address Details:

Same as above      Yes      No

Address

City

State

Post Code

**Identify the land:**

Unit/street no.

Street or property name

Suburb, town or locality

Postcode

**Lot/DP or Lot/Section/DP or Lot/Strata number.** Please ensure that you put a slash (/) between lot, section, DP and strata numbers. If you have more than one piece of land, you will need to separate them with a comma eg 123/579, 162/2.

**Please note:**

You can find the lot, section, DP or strata number on a map of the land or on the title documents for the land, if title was provided after 30 October 1983. If you have documents older than this, you will need to contact NSW Land Registry Services for updated details

If the subject land is located within the Kosciuszko ski resorts area, DP and strata numbers may not always apply. Please contact the Office of Environment and Heritage - you will need to attach a copy of the registered lease boundary plan with your application.

-----  
**Details of the original development consent:**

Describe what the original consent allows

What is the development application no.?

What is the date of consent?

What was the original estimated cost of development (including GST)?

**Describe the modification you propose to make:**

Please indicate the type of modification you propose to make by marking the appropriate box below.

You need to submit with your application form a full description of the expected impacts of the modifications proposed, including relevant plans, drawings and compliance with relevant controls.

A modification to correct a minor error, misdescription or miscalculation

Describe the error, misdescription or miscalculation (Refer to section 4.55(1) of the Environmental Planning and Assessment 1979 (EP&A) Act)

A modification that will have minimal environmental impact

Describe the modification and its expected impact (Refer to section 4.55(1A) of the EP&A Act)

Any other modification

Describe the modification and its expected impact (Refer to section 4.55(2) of the EP&A Act)

Will the modified development be substantially the same as the development that was originally approved?

No. Please submit a new development application.

Yes. Please provide evidence that the development will remain substantially the same.

If you need to attach additional pages, please list below the material attached.

---

**Number of jobs to be created:**

Please indicate the number of jobs this will create. This should be expressed as a proportion of full time jobs over the a full year (e.g. a person employed full-time for 6 months would equal 0.5 of a full-time equivalent job, six contractors working on and off over 2 weeks equates to 2 people working full-time for 2 weeks, which equal approximately 0.08 of an FTE job).

Construction jobs (full-time equivalent)

Operation jobs (full-time equivalent)

---

**Application Fee:**

For development that involves a building or other work, the fee for your application is based on the estimated cost of the development.

Clause 258 of the Environmental Planning and Assessment Regulation 2000 and the table attached to that clause set out how to calculate the fee for an application for modification of a consent.

If your development needs to be advertised to the public you may also need to include an advertising fee. Clause 258 of the regulations includes details on these fees.

Note: Contact us if you need help to calculate the fee for your application.

Estimated cost of the development

Total fees lodged

**Supporting Information:**

What supporting information are you submitting with this application?

Biodiversity development assessment report

Statement from a qualified designer

BASIX certificate

Other (Please list)

## Additional Requirements

In the case of an application that is accompanied by a biodiversity development assessment report, the application must contain information regarding the reasonable steps taken to obtain the like-for-like biodiversity credits required to be retired under the report to offset the residual impacts on biodiversity values if different biodiversity credits are proposed to be used as offsets in accordance with the variation rules under the *Biodiversity Conservation Act 2016*.

If this is addressed in supporting documentation, it is sufficient to just provide references to the relevant document and section within that document.

Where the application relates to residential apartment development and the development application was required to be accompanied by a design verification from a qualified designer under clause 50(1A), the application must be accompanied by a statement by a qualified designer that meets the requirements.

Development for which the development application was required to be accompanied by a BASIX certificate or BASIX certificates, or if it relates to BASIX optional development in relation to which a person has made a development application that has been accompanied by a BASIX certificate or BASIX certificates (despite there being no obligation under clause 2A of Schedule 1 for it to be so accompanied), must also be accompanied by the appropriate BASIX certificate or BASIX certificates.

---

### **Political donation disclosure statement:**

Persons lodging a development application are required to declare reportable political donations (including donations of or more than \$1000) made in the previous two years. Disclosure statements are to be submitted with your application.

Have you or any person with a financial interest in the application or any persons associated with the application made a political donation?

No

Yes

Have you attached a disclosure statement to this application?

No

Yes

For more details about political donation disclosure requirements, including a disclosure form, go to [www.planning.nsw.gov.au/donations](http://www.planning.nsw.gov.au/donations)

**Owner's consent:**

**The owner(s) of the land to be developed must sign the application.** If you are not the owner of the land, you must have all the owners sign the application. **An original signature must be provided.**

As the owner(s) of the above property, I/we consent to this application:

Signature

Name

Date

Capacity in which you are signing

Signature

Name

Date

Capacity in which you are signing

**Note:**

If the land is Crown land, an authorised officer of the NSW Department of Industry must sign the application. For modification applications under the Alpine scheme, the application can be signed by the lessee(s) as Crown consent is not required.

Where the application relates to land owned by a Local Aboriginal Land Council, the consent of the New South Wales Aboriginal Land Council is required.

**Applicant's signature:**

**The applicant, or the applicant's agent, must sign the application. Only an original signature will be accepted** (photocopies or faxed copies will not be accepted).

Signature

Date

In what capacity are you signing if you are  
not the applicant

Name, if you are not the applicant



**Privacy policy**

The information you provide in this application will enable the Department, and any relevant state agency, to assess your application under the *Environmental Planning and Assessment Act 1979* and other applicable state legislation. If the information is not provided, your application may not be accepted. If your application is for designated development or advertised development, it will be available for public inspection and copying during a submission period. Written notification of the application will also be provided to the neighbourhood. You have the right to access and have corrected any information provided in your application. Please ensure that the information is accurate and advise the Department of any changes.