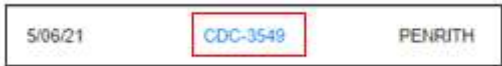
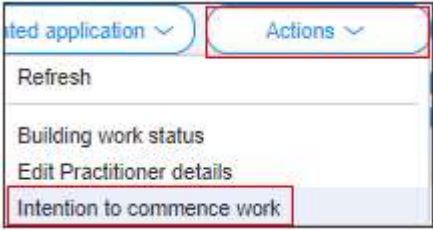
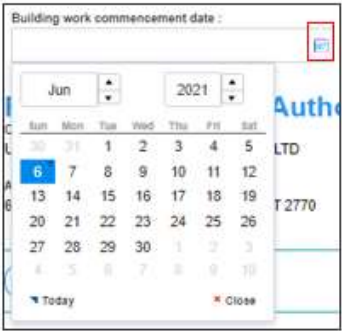



Provide an Intention to Commence Work

As part of the Design and Building Practitioner Act 2020, developers are required to submit an Intention to Commence work prior to the building works commencing. The option to submit the Intention to Commence work will only be available after a Complying Development Certificate (CDC) or a Construction Certificate (CC) has been issued.

<p>1. Click on the CDC or CC case reference number to access the application.</p>	
<p>Note: The steps to complete the Intention to Commence Work are the same for a CDC and a CC. The example above is in relation to a CDC application (CDC-XXXX).</p>	
<p>2. From the Actions button, click Intention to commence work.</p>	
<p>3. Click on the date icon to display the calendar and enter the commencement date of the building work.</p>	
<p>4. Click Submit.</p>	

End of steps

If you need more information

- Click the Help link at the top of the screen to access the NSW Planning Portal help pages and articles.
- Review the Frequently Asked Questions - <https://www.planningportal.nsw.gov.au/support/frequently-asked-questions> and / or
- contact ServiceNSW on 1300 305 695.