NSW Planning Portal API reference group

Meeting #1

7 May 2025

Acknowledgement of Country

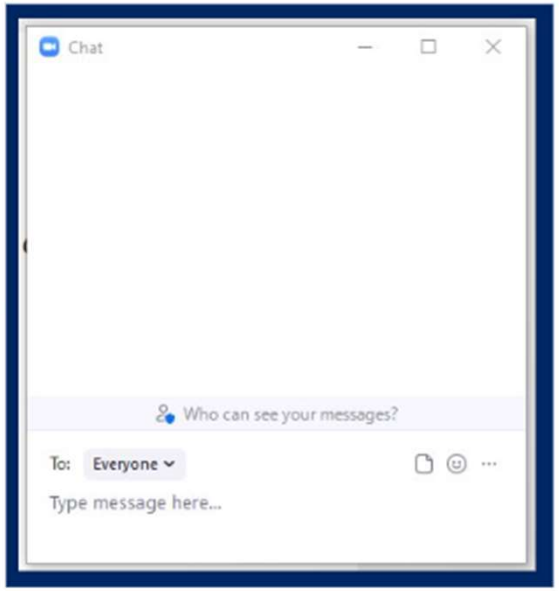
We acknowledge that Aboriginal and Torres Strait Islander peoples are the First Peoples and Traditional Custodians of Australia, and the oldest continuing culture in human history.

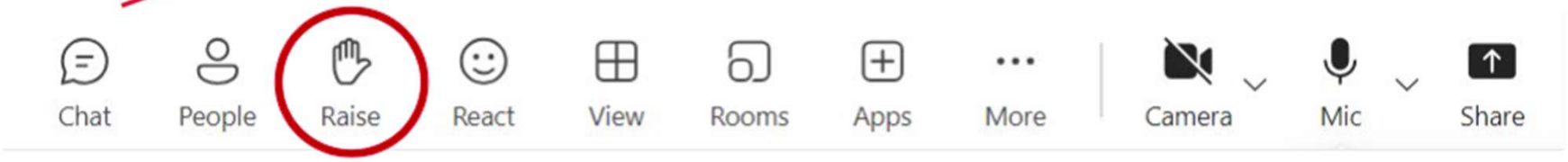
We pay respect to Elders past and present and commit to respecting the lands we walk on, and the communities we walk with.

NSW GOVERNMENT

Housekeeping

- Please mute your device unless asking a question.
- Press ‘Raise Hand’ to ask a question.
- You can also ask questions using the chat function. Any questions we do not respond to in the meeting, will be responded to post-meeting.





Rules of engagement

- Listen respectfully to others
- Allow everyone an opportunity to participate
- Collaborate, don't compete
- Maintain confidentiality
- Stay focused on the agenda
- Place your devices on mute

Agenda

No.	Description	Speaker
1	Welcome	Caitlin Williams
2	Program update: PEGA Platform upgrade	Shantanu Chakraborty
3	Amendments to the development application form	Srini Anandagopal Venkatraman Balakrishnan

NSW Planning Portal API reference group

Welcome

Caitlin Williams

Terms of reference

Purpose: The NSW Planning Portal API reference group will provide information and raise awareness of the NSW Planning Portal APIs, their features and scheduled updates.

Objectives:

- **Raise Awareness**: Share key developments, updates, and features of the API with a wide audience.
- **Inform Stakeholders**: Ensure that all relevant parties (internal teams, partners, users, etc.) are informed about upcoming changes, release timelines, and potential impacts on their systems/solutions.
- **Provide Educational Resources**: Facilitate the sharing of documentation to help stakeholders make the most of the NSW planning Portal APIs.
- **Foster transparency and collaboration** among ecosystem

Frequency and Format

- **Frequency**: Quarterly
- **Format**: Virtual (Teams)

Terms of reference

Scope

In scope	Out of scope
Informing stakeholders about new API releases, changes or updates	Gathering user feedback or detailed feature requests
Informing stakeholders about high-level program updates including scope of upcoming releases	Engaging in deep technical troubleshooting or customer support (please raise a support ticket)
Sharing API technical documentation and best practices	Capturing enhancement requests (please raise a support ticket)
	Decisions on policy, legislative requirements or Portal governance

Terms of reference

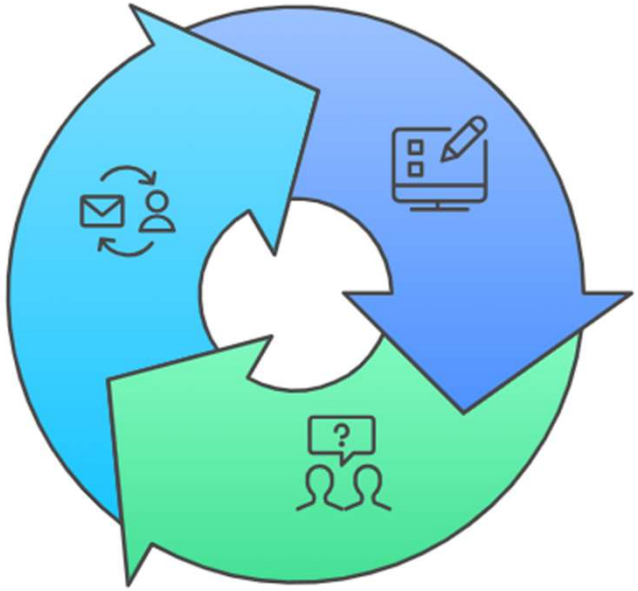
Membership roles

Role	Responsibility
Chair	Leads meetings and ensures the group stays focused on the agenda.
Presenters	Provide updates on new features, technical changes and upcoming API releases
Participants (members)	• Attend meetings and engage in discussions / contribute where required • Update colleagues, as required, on updates provided at the meeting

Customer support

Submit question

Submit question through the online form. You will receive a P-Ticket reference number.



Receive and action query

The support team receives the submitted question. The API team will action the ticket.

Provide response

The team provides a response. The ticket is resolved.

NSW Planning Portal API reference group

PEGA upgrade

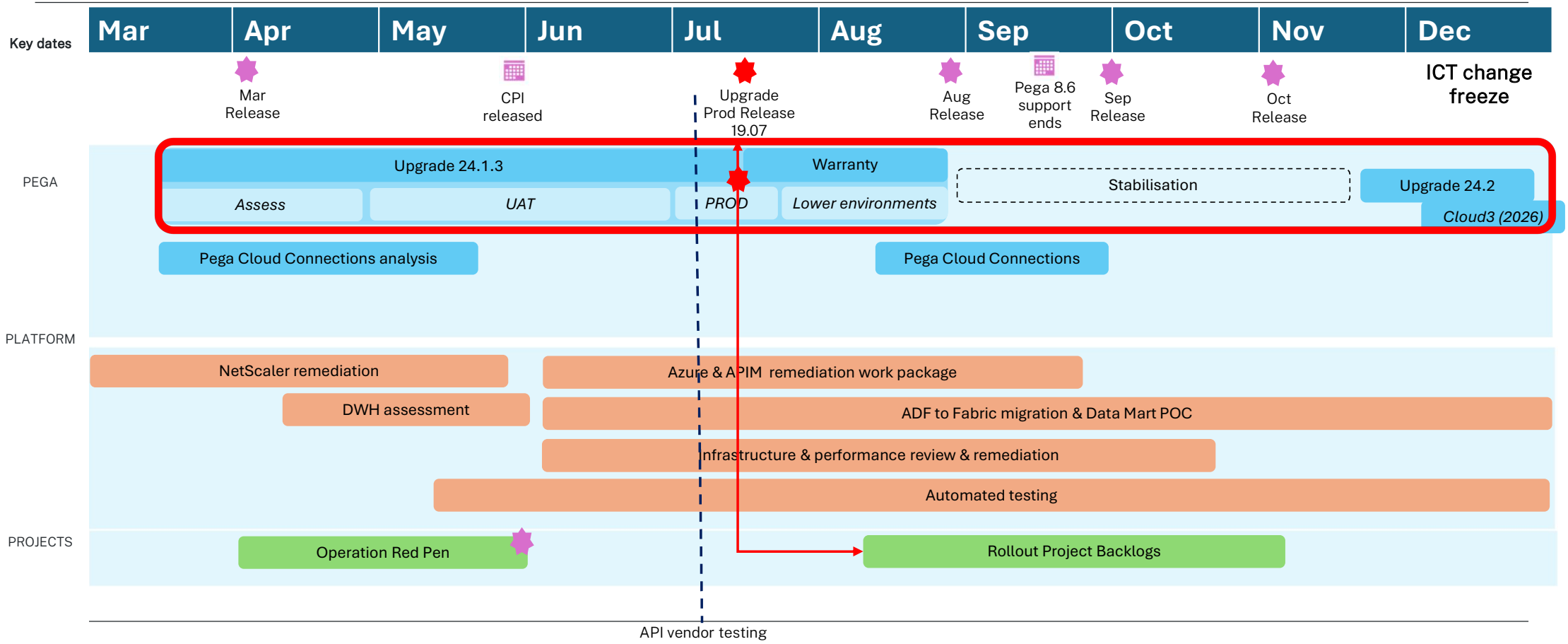
Shantanu Chakraborty

Upgrade Timeline

2 Applications across 10 environments to upgrade from version 8.6 to version 24.1

Milestone	Start	End
Major Projects code freeze	12/05/2025	11/07/2025
Planning Portal code freeze	19/05/2025	18/07/2025
Internal testing, upgrade assessment and remediation activities	12/05/2025	29/06/2025
Operation Red Pen (reduce questions in the DA form)	14/04/2025	30/05/2025
External UAT Testing	30/06/2025	11/07/2025
Executives sign off - Major Projects	04/07/2025	04/07/2025
Executives sign off - Planning Portal	11/07/2025	11/07/2025
Major Projects Prod Deployment	**12/07/2025**	**12/07/2025**
Planning Portal Prod Deployment	**19/07/2025**	**19/07/2025**

Upgrade Sequence



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Amendment to the development application form

Srini Anandagopal

Review of the development application form

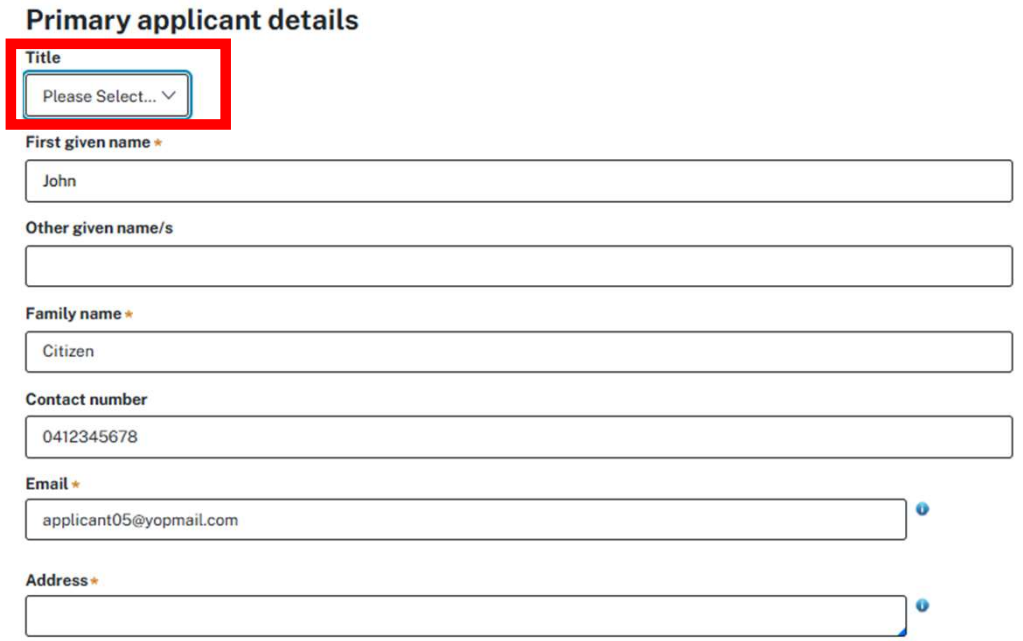
Following feedback from stakeholders, the Department has reviewed the development application form to identify opportunities to simplify the form and improve application accuracy.

These changes will be delivered in phases, with the first delivered in the 30 May 2025 release with removal of a small number of non-mandatory data fields.

Review of the development application form

The change will apply to:	The changes will not apply to:
New development applications (application type: development application / modification application / review of determination) **created after** 30 May 2025	Development applications (application type: development application / modification application / review of determination) that were **submitted prior** to the 30 May 2025
'In progress' development applications (application type: development application / modification application / review of determination) that were **created before** the 30 May 2025. Note: In this scenario a user will be advised that the application form has been updated when they click 'submit'.	Development applications created in the State DA service
Applications commenced via the 'Copy to new' application functionality	
Associated functionality including system generated application forms and 'Edit DA' workflow	

Scope of 30 May 2025 changes

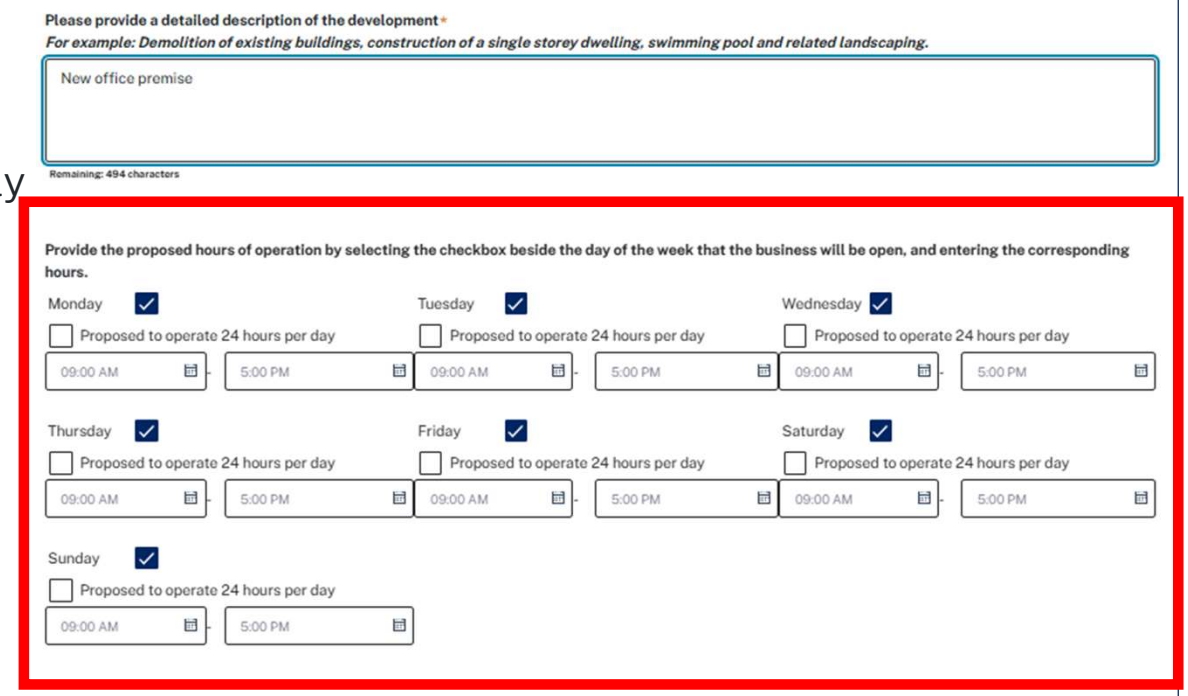
Section	Change	
Applicant details	Field ‘Title’ removed	

Scope of 30 May 2025 changes

Section	Change
Application details	• Field ‘Number of proposed occupants’ removed • Field ‘ Total Nett Lettable Area’ removed

Scope of 30 May 2025 changes

Section	Change
Application details	Date and operating time fields removed Note: This question is only viewed if a relevant development type is selected

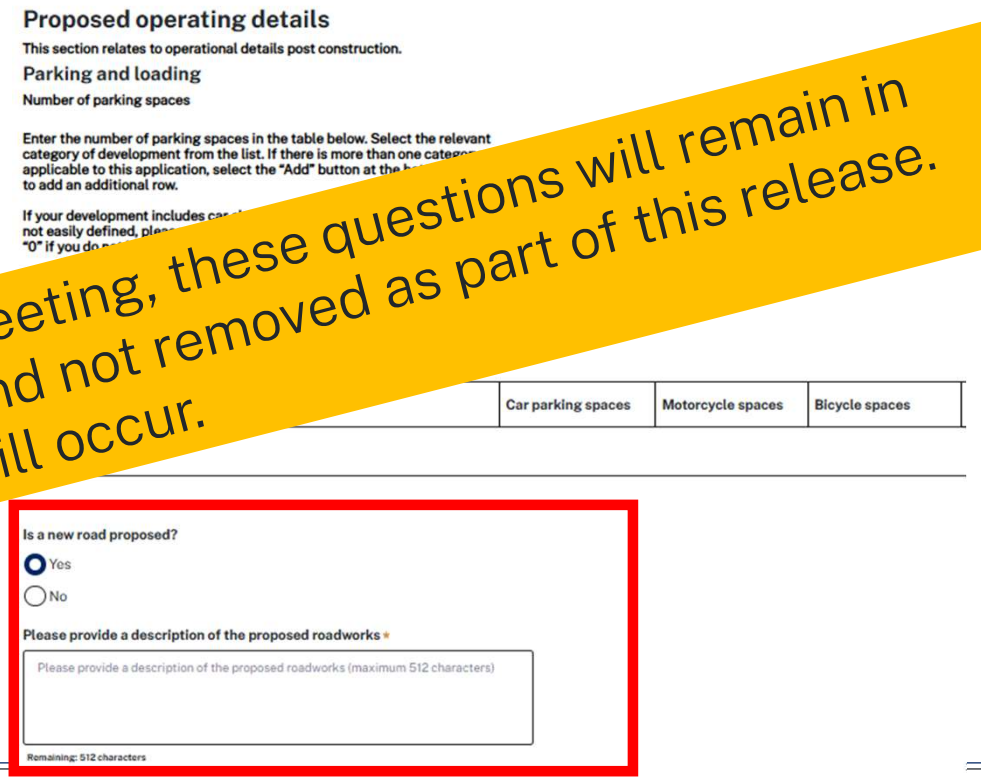


Scope of 30 May 2025 changes

Section	Change	
Application details	Field ‘What is the number of additional jobs that are proposed to be generated through the operation of the development?’ removed NB: This question was included in the application form if a relevant development type was selected.	

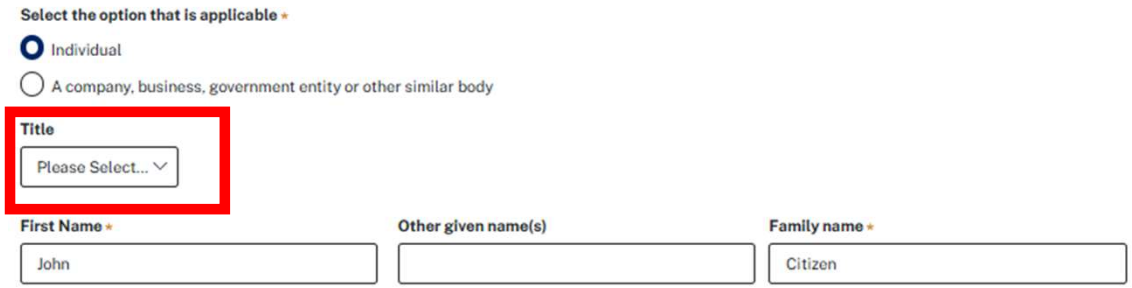
Scope of 30 May 2025 changes

Section	Change
Application details	• Field ‘Is a new road proposed?’ removed • Field’ Please provide a description of the proposed roadworks’ removed



Following council feedback at the meeting, these questions will remain in the development application form and not removed as part of this release. Further discussions with councils will occur.

Scope of 30 May 2025 changes

Section	Change	
Payer details	Field ‘Title’ removed	

NSW Planning Portal

Venkatraman Balakrishnan

Manager Integration Services

E: venkatraman.balakrishnan@planning.nsw.gov.au

Caitlin Williams

Planning and Engagement Manager

E: caitlin.williams@planning.nsw.gov.au