

Development Application | Applicant

How to voluntarily surrender a development consent

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Acknowledgement of Country

The Department of Planning, Housing and Infrastructure acknowledges that it stands on Aboriginal land. We acknowledge the Traditional Custodians of the land, and we show our respect for Elders past, present and emerging through thoughtful and collaborative approaches to our work, seeking to demonstrate our ongoing commitment to providing places in which Aboriginal people are included socially, culturally and economically.

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How to voluntarily surrender a development consent

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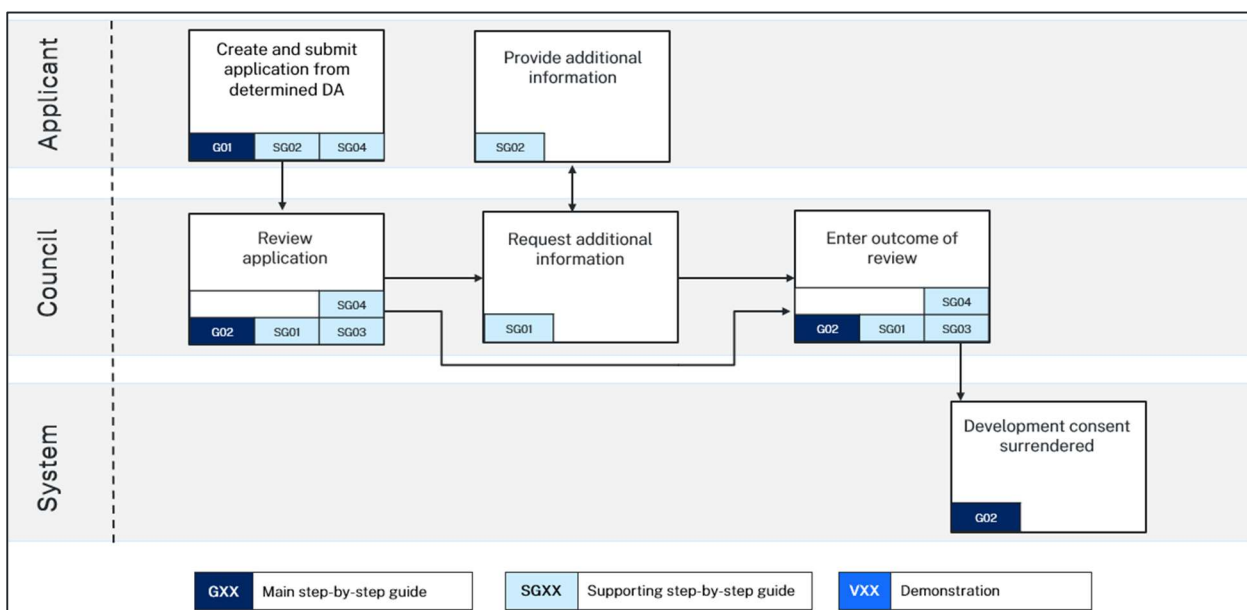
Introduction

An applicant can submit a surrender notice via the NSW Planning Portal using two different methods:

- as a related application (this will pre-populate information from the original development application into the surrender notice), or
- as a new standalone surrender notice from the 'Create new' functionality on the dashboard.

This guide explains how to submit a surrender notice and upload supporting documents in the NSW Planning Portal.

Workflow



Caption: This workflow includes references to the related support resources, the details of which are in the 'More information' section of this guide.

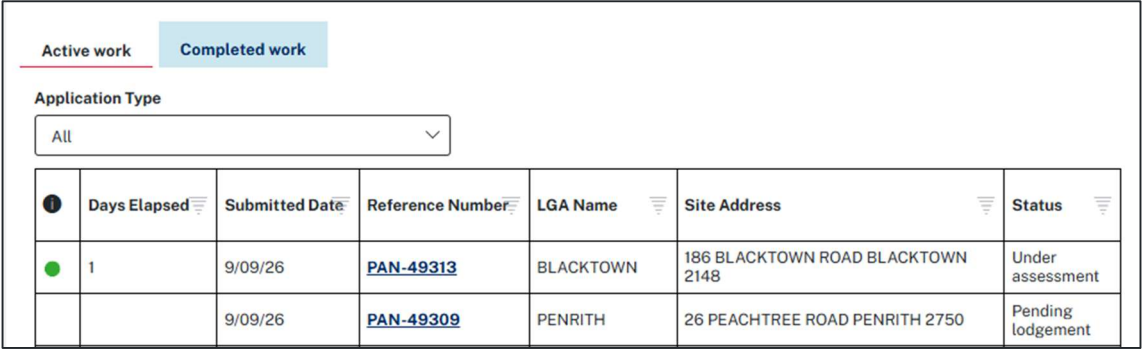
 **Note:** You can only submit a surrender notice for a determined development application ('Approved', 'Operational consent requested', 'Operational consent issued' and 'Operational consent declined' statuses only). If you have any related applications that are still being assessed, you must withdraw them before submitting your surrender notice.

How to create and submit a surrender notice from a related application

This section of the guide provides instructions on how to create and submit a surrender notice from a related application. Using this option means that many aspects of the application form will be pre-populated based on the information in the related application.

 **Tip:** Mandatory fields are marked with an *asterisk. You must complete all mandatory fields on the application and any desired fields as required.

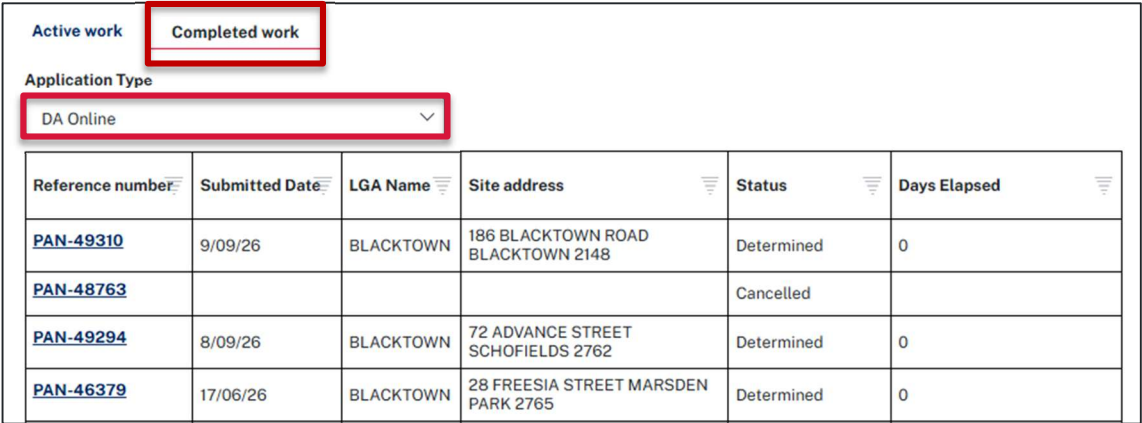
1. **Log in** to the NSW Planning Portal to display your dashboard.



The screenshot shows the 'Completed work' tab selected. The 'Application Type' dropdown is set to 'All'. The table below lists applications with columns for Days Elapsed, Submitted Date, Reference Number, LGA Name, Site Address, and Status.

Days Elapsed	Submitted Date	Reference Number	LGA Name	Site Address	Status
1	9/09/26	PAN-49313	BLACKTOWN	186 BLACKTOWN ROAD BLACKTOWN 2148	Under assessment
	9/09/26	PAN-49309	PENRITH	26 PEACHTREE ROAD PENRITH 2750	Pending lodgement

2. **Select** the 'Completed work' tab and **filter** by 'DA Online' using the application type dropdown menu.



The screenshot shows the 'Completed work' tab selected. The 'Application Type' dropdown is set to 'DA Online'. The table below lists applications with columns for Reference number, Submitted Date, LGA Name, Site address, Status, and Days Elapsed.

Reference number	Submitted Date	LGA Name	Site address	Status	Days Elapsed
PAN-49310	9/09/26	BLACKTOWN	186 BLACKTOWN ROAD BLACKTOWN 2148	Determined	0
PAN-48763				Cancelled	
PAN-49294	8/09/26	BLACKTOWN	72 ADVANCE STREET SCHOFIELDS 2762	Determined	0
PAN-46379	17/06/26	BLACKTOWN	28 FREESIA STREET MARSDEN PARK 2765	Determined	0

3. Locate and **open** the determined development application you want to surrender by **selecting** the reference number.

Active work <u>Completed work</u>					
Application Type DA Online					
Reference number	Submitted Date	LGA Name	Site address	Status	Days Elapsed
PAN-49326	10/09/26	BLACKTOWN	186 BLACKTOWN ROAD BLACKTOWN 2148	Determined	0
PAN-49310	9/09/26	BLACKTOWN	186 BLACKTOWN ROAD BLACKTOWN 2148	Determined	0

4. **Select** 'Modification or surrender of development consent' from the 'Request related application' dropdown menu.

DA Online Reference number: PAN-49326 Council Id: BT-123 Determined

Copy to new application Request related application Actions Close and home

✓ Pre-lodgement Review ✓ Lodgement Determination

Case Owner: Black town

Request Certificate
S.68 of the Local Government Act
Roads Act
Modification or surrender of development consent
Extension of development consent

i If you need to apply for a Post Consent Certificate or appoint a Principal certifier, use the "Request related application" button above. Also use this button if your application requires a s68 of the Local Government Act or Roads Act application. If no option is displayed for

-  **Note:** A 'Modification or surrender of development consent' cannot be submitted while any application related to the determined application, such as a modification application, construction certificate or Section 68 of the Local Government Act application, is in 'Submitted', 'Pending lodgement', or 'Under assessment' status.

You can't submit a new surrender notice

 **The following applications related to this PAN are under assessment.**
To continue, please withdraw these applications. If you have any questions, please contact the PENRITH CITY COUNCIL.

Application type	Reference number	Status
DA Online	PAN-23462	Pending lodgement

Withdraw the related applications to continue.

5. The 'Applicant details' screen within the modification or surrender of development consent request will open. Update and complete all mandatory fields in the applicant details.

Applicant details

Primary applicant details

First given name*

John

Other given name/s

Family name*

Smith

Contact number

Mobile phone number preferred. Format: xxxxxxxxxx

Email*

John.Smith@yopmail.com

Address*

186 BLACKTOWN ROAD BLACKTOWN 2148



Note: Information is populated from the related application. Ensure all information is true and accurate. Update any fields where the information entered has changed.

6. **Indicate** if you are applying on behalf of a business or company.

Are you applying on behalf of a business or company?

☐ Yes

☒ No

If 'Yes' **complete** additional questions.

ACN

Enter here and search

Search

☐ Not found? Please select the checkbox to enter details manually.

Name

--

ABN ACN

--

Trading name

--

7. Indicate who owns the development site.

Who owns the development site?

☒ I am the only owner of the development site

☐ There are multiple owners of the development site and I am one of them

☐ There are one or more owners of the development site and the applicant is NOT one of them

☐ A company, business, government entity or other similar body owns the development site

- a. If 'There are multiple owners of the development site and I am one of them' is selected, complete the details for owner 1.

Who owns the development site?

☐ I am the only owner of the development site

☒ There are multiple owners of the development site and I am one of them

☐ There are one or more owners of the development site and the applicant is NOT one of them

☐ A company, business, government entity or other similar body owns the development site

If owner's consent is required and has not been obtained, this notice may not be accepted.

To add another owner, **select** 'Add Owner'. **Tick** the check box if you have obtained the consent of the owner(s).

Add Owner

Owner 1

☐ Owner builder?

Title

Please Select... ▾

First given name *

John

Other given name/s

Family name *

Smith

Contact number

Mobile phone number preferred. Format: xxxxxxxxxx

Email *

John.Smith@yopmail.com

Address *

186 BLACKTOWN ROAD BLACKTOWN 2148 ⓘ

☒ I have obtained the consent of the owner(s) of the land to submit this application.

Note: It is an offence under Section 10.6 of the Environmental Planning and Assessment Act 1979 to provide false or misleading information in relation to this application.

 **Note:** Owner's consent is required and if it has not been obtained, the extension of the development consent may not be granted.

- b. If 'There are one or more owners of the development site and the applicant is not one of them' is selected, complete the owner details.

Who owns the development site?

☐ I am the only owner of the development site

☐ There are multiple owners of the development site and I am one of them

☒ There are one or more owners of the development site and the applicant is NOT one of them

☐ A company, business, government entity or other similar body owns the development site

If owner's consent is required and has not been obtained, this notice may not be accepted.

To add another owner, **select** 'Add Owner'. **Tick** the check box if you have obtained the consent of the owner(s).

Add Owner

Owner 1

☐ Owner builder?

Title

Please Select... ▾

First given name*

John

Other given name/s

Family name*

Smith

Contact number

Mobile phone number preferred. Format: xxxxxxxxxx

Email*

John.Smith@yopmail.com

Address*

186 BLACKTOWN ROAD BLACKTOWN 2148

☒ I have obtained the consent of the owner(s) of the land to submit this application.

Note: It is an offence under Section 10.6 of the Environmental Planning and Assessment Act 1979 to provide false or misleading information in relation to this application.

 **Note:** Owner's consent is required and if it has not been obtained, the extension of the development consent may not be granted.

- c. If 'A company, business, government entity or other similar body owns the development site' is selected, complete the owner details.

Who owns the development site?

☐ I am the only owner of the development site

☐ There are multiple owners of the development site and I am one of them

☐ There are one or more owners of the development site and the applicant is NOT one of them

☒ A company, business, government entity or other similar body owns the development site

If owner's consent is required and has not been obtained, this notice may not be accepted.

To add another owner, **select** 'Add Owner'. **Tick** the check box if you have obtained the consent of the owner(s).

Add Owner

Owner 1

Company name*

Enter registered business name

ABN/ACN

☐ I have obtained the consent of the owner(s) of the land to submit this application.

Note: It is an offence under Section 10.6 of the Environmental Planning and Assessment Act 1979 to provide false or misleading information in relation to this application.

 **Note:** Owner's consent is required and if it has not been obtained, the extension of the development consent may not be granted.

8. Click 'Save and continue'.

9. The development consent details will automatically populate from the related application. They are unable to be changed.

10. Enter the type of application by selecting the radio button 'Voluntary surrender'.

Modification or surrender type and details

What type of modification or surrender do you want to submit?*

☐ Voluntary surrender

11. **Indicate** whether work on the approved development has commenced.

Has work on the approved development commenced? *

- ☐ Yes
☐ No

If 'Yes' is selected, **provide** supporting justification.

Please provide a statement and supporting documents declaring the following:

1. the commenced development was carried out in compliance with:
 - a. each condition of the development consent that is relevant to the commenced development, or
 - b. an agreement with Council relating to the development consent that is relevant to the commenced development, and
2. the surrender will not have an adverse impact on any third party or the locality.

Supporting justification *

Remaining: 2000 characters

12. Click 'Save and continue'.

Cancel

Save and continue

13. **Upload** any required documents and supporting documentation by selecting 'Upload'.

Upload

All uploaded files are scanned as a preventative measure, however we recommend you use appropriate and up-to-date antivirus software to protect your computer system.

Document type		File name	Upload status
Notice of determination *	What is this?	NoticeOfDetermination.pdf	
Owner's consent	What is this?		
Other	What is this?		

- a. Select or drag and drop your file(s).

Requirements and uploads

Please upload files in one of the following file types. The maximum file size is 10MB. The file name can be up to 150 characters.

If you want to upload the same file multiple times, you must upload or attach one file at a time.

If you need to amend any attachments, you must upload or attach one file at a time.

For more information on the documents you can upload, see the [Environmental Planning and Development Act 2015](#).

Upload

All uploaded files are scanned by a computer system.

Document type	Upload status
Notice of determination*	

- b. Categorise the file type before clicking 'Attach'.

Attach Documents

Drag and drop files here

or

Select file(s)

Name*	File	Category
Owner's consent	Council DA checklist.pdf	Owner's consent

Cancel **Attach**

Note: The notice of determination from the related development consent will be automatically attached to this application.

14. Click 'Save and continue'.

Cancel **Save and continue**

15. **Review** the information you have entered. Scroll down to the bottom of the 'Review and submit' screen and complete declarations by ticking boxes.

Submit your application

Declarations *

☐ Select all

☐ I declare that all the information in my application and accompanying documents is, to the best of my knowledge, true and correct.

☐ I understand that the application and the accompanying information will be provided to the appropriate consent authority for the purposes of the assessment and determination of this application.

☐ I understand that if incomplete, the consent authority may request more information, which will result in delays to the application.

☐ I understand that the consent authority may use the information and materials provided for notification and advertising purposes, and materials provided may be made available to the public for inspection at its Offices and on its website and/or the NSW Planning Portal

☐ I acknowledge that copies of this application and supporting documentation may be provided to interested persons in accordance with the Government Information (Public Access) 2009 (NSW) (GIPA Act) under which it may be required to release information which you provide to it.

☐ I agree to appropriately delegated assessment officers attending the site for the purpose of inspection.

☐ I have read and agree to the collection and use of my personal information as outlined in the Privacy Notice.

[Privacy Notice](#)

16. Click 'Submit' to complete application.

[Previous](#) [Save and exit](#) [Submit](#)

17. **Select** 'Close and home' to return to your dashboard. You can view the surrender notice and its details from the review harness.

Modification or surrender of development consent Reference number: SRN-350 Notice submitted

Actions [Close and home](#)

✓ Notice submission Outcome of notice

Please provide your feedback

✓ **Your application has been received**

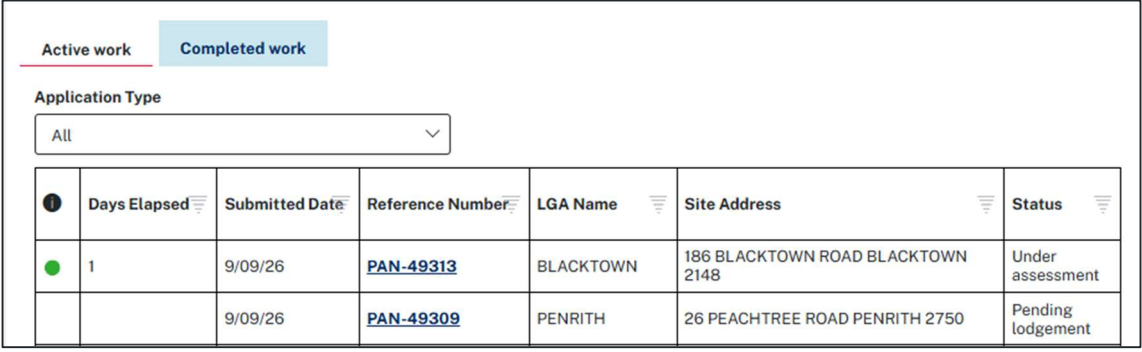
Thank you. The council may contact you if additional information is required. You can track the progress of your notice via your NSW Planning Portal dashboard using the reference number SRN-350

[Application details](#) [Documents](#) [Action summary](#) [Related cases](#)

How to create and submit a surrender notice from the ‘Create new’ dashboard functionality

This section of the guide provides instructions on how to create and submit a surrender notice from the ‘Create new’ dashboard functionality. This option can be used if the related development consent was issued outside of the NSW Planning Portal, or you do not have access to the original consent.

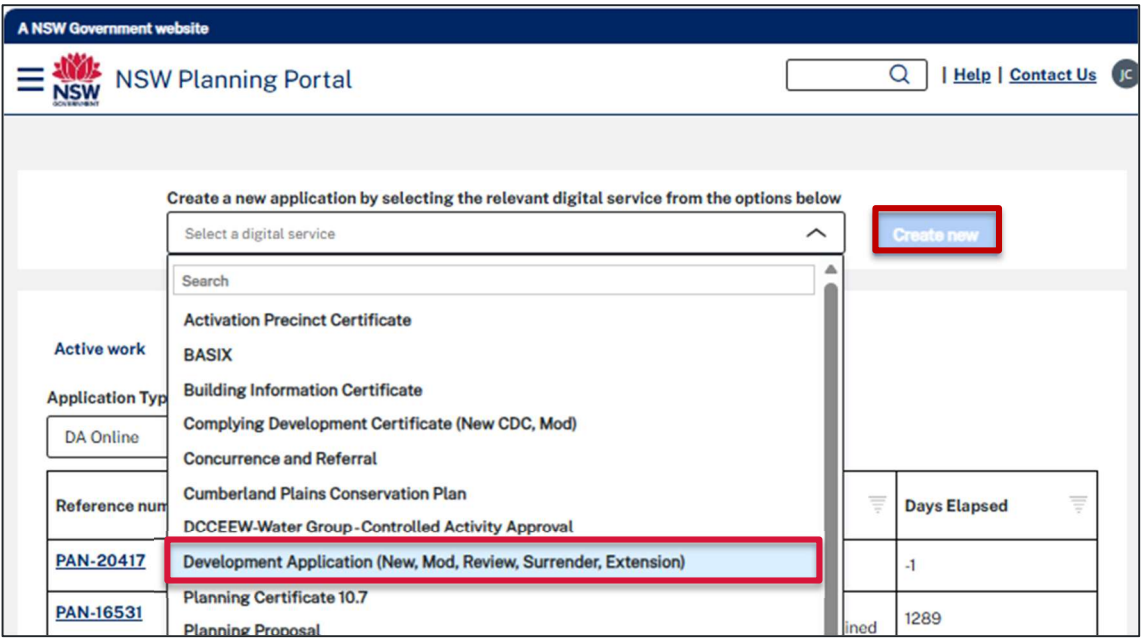
1. **Log in** to the NSW Planning Portal to display your dashboard.



The screenshot shows the 'Completed work' tab selected. Below the tabs is an 'Application Type' dropdown menu set to 'All'. A table lists applications with columns: Days Elapsed, Submitted Date, Reference Number, LGA Name, Site Address, and Status.

Days Elapsed	Submitted Date	Reference Number	LGA Name	Site Address	Status
1	9/09/26	PAN-49313	BLACKTOWN	186 BLACKTOWN ROAD BLACKTOWN 2148	Under assessment
	9/09/26	PAN-49309	PENRITH	26 PEACHTREE ROAD PENRITH 2750	Pending lodgement

2. **Select** ‘Development application (New, Mod, Review, Surrender, Extension)’ from the application drop down, and click ‘Create new’.



The screenshot shows the 'Create a new application' form. A dropdown menu is open, showing a list of digital services. The option 'Development Application (New, Mod, Review, Surrender, Extension)' is highlighted with a red box. To the right of the dropdown is a 'Create new' button, also highlighted with a red box. The form includes a search bar, a list of application types, and a table with columns for Reference number, Days Elapsed, and Status.

Active work

Application Type

DA Online

Reference number

[PAN-20417](#)

[PAN-16531](#)

Search

Activation Precinct Certificate

BASIX

Building Information Certificate

Complying Development Certificate (New CDC, Mod)

Concurrence and Referral

Cumberland Plains Conservation Plan

DCCEEW-Water Group - Controlled Activity Approval

Development Application (New, Mod, Review, Surrender, Extension)

Planning Certificate 10.7

Planning Proposal

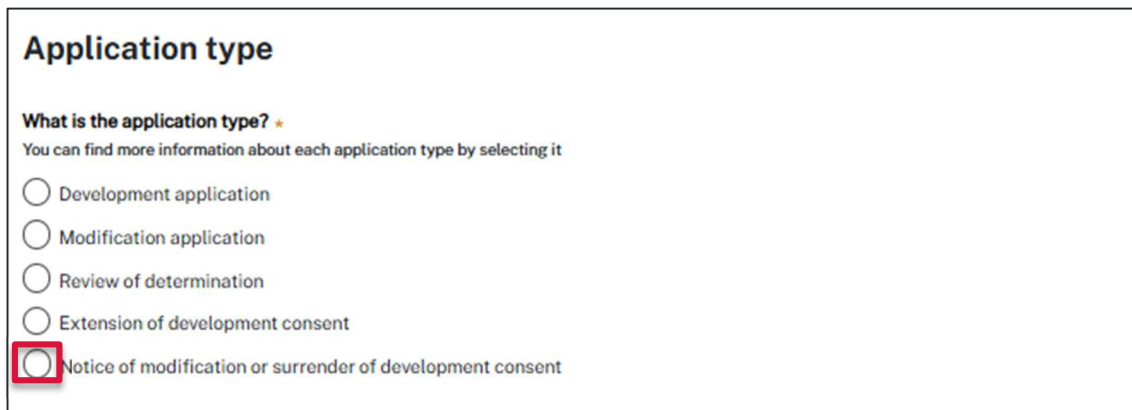
Create new

Days Elapsed

-1

1289

3. Select 'Notice of modification or surrender of development consent' as the application type.



Application type

What is the application type? *

You can find more information about each application type by selecting it

☐ Development application

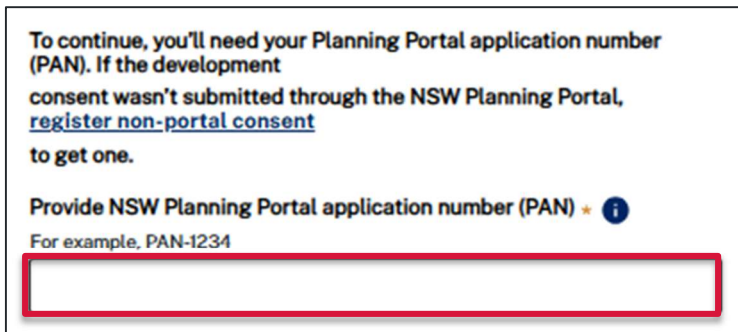
☐ Modification application

☐ Review of determination

☐ Extension of development consent

☒ Notice of modification or surrender of development consent

4. Enter the NSW Planning Portal application number (PAN) you would like to surrender.

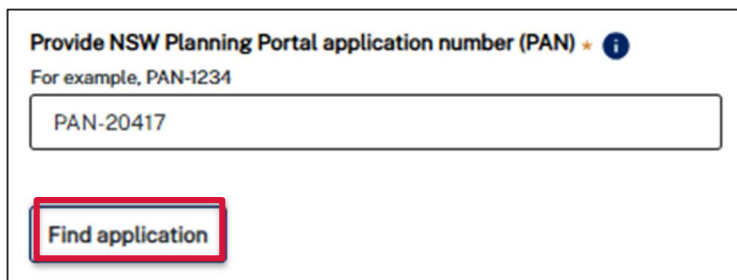


To continue, you'll need your Planning Portal application number (PAN). If the development consent wasn't submitted through the NSW Planning Portal, [register non-portal consent](#) to get one.

Provide NSW Planning Portal application number (PAN) * ⓘ

For example, PAN-1234

5. Click 'Find application' to relate the application.



Provide NSW Planning Portal application number (PAN) * ⓘ

For example, PAN-1234

Find application

 **Note:** A 'Modification or surrender of development consent' cannot be submitted while any application related to the determined application, such as a modification application, construction certificate or Section 68 of the Local Government Act application, is in 'Submitted', 'Pending lodgement', or 'Under assessment' status. Withdraw the related applications to continue.

×

You can't submit a new surrender notice

✖

The following applications related to this PAN are under assessment.

To continue, please withdraw these applications. If you have any questions, please contact the PENRITH CITY COUNCIL.

Application type	Reference number	Status
DA Online	PAN-23462	Pending lodgement

6. Click 'Submit'.

Cancel

Submit

7. The 'Applicant details' screen within the modification or surrender of development consent request will open. Update and complete all mandatory fields in the applicant details.

Applicant details

Primary applicant details

First given name *

John

Other given name/s

Family name *

Smith

Contact number

Mobile phone number preferred. Format: xxxxxxxxxx

Email *

John.Smith@yopmail.com

Address *

186 BLACKTOWN ROAD BLACKTOWN 2148

 **Note:** Information is populated from the related application. Ensure all information is true and accurate. Update any fields where the information entered has changed.

8. **Indicate** if you are applying on behalf of a business or company.

Are you applying on behalf of a business or company?

☐ Yes

☒ No

If 'Yes' **complete** additional questions.

ACN Enter here and search

☐ Not found? Please select the checkbox to enter details manually.

Name
--

ABN ACN
-- --

Trading name
--

9. Indicate who owns the development site.

Who owns the development site?

☒ I am the only owner of the development site

☐ There are multiple owners of the development site and I am one of them

☐ There are one or more owners of the development site and the applicant is NOT one of them

☐ A company, business, government entity or other similar body owns the development site

d. If 'There are multiple owners of the development site and I am one of them' is selected, complete the details for owner 1.

Who owns the development site?

☐ I am the only owner of the development site

☒ There are multiple owners of the development site and I am one of them

☐ There are one or more owners of the development site and the applicant is NOT one of them

☐ A company, business, government entity or other similar body owns the development site

If owner's consent is required and has not been obtained, this notice may not be accepted.

To add another owner, **select** 'Add Owner'. **Tick** the check box if you have obtained the consent of the owner(s).

Add Owner

Owner 1

☐ Owner builder?

Title

Please Select... ▾

First given name*

John

Other given name/s

Family name*

Smith

Contact number

Mobile phone number preferred. Format: xxxxxxxxxx

Email*

John.Smith@yopmail.com

Address*

186 BLACKTOWN ROAD BLACKTOWN 2148

☐ I have obtained the consent of the owner(s) of the land to submit this application.

Note: It is an offence under Section 10.6 of the Environmental Planning and Assessment Act 1979 to provide false or misleading information in relation to this application.

 **Note:** Owner's consent is required and if it has not been obtained, the extension of the development consent may not be granted.

- e. If 'There are one or more owners of the development site and the applicant is not one of them' is selected, complete the owner details.

Who owns the development site?

☐ I am the only owner of the development site

☐ There are multiple owners of the development site and I am one of them

☒ There are one or more owners of the development site and the applicant is NOT one of them

☐ A company, business, government entity or other similar body owns the development site

If owner's consent is required and has not been obtained, this notice may not be accepted.

To add another owner, **select** 'Add Owner'. **Tick** the check box if you have obtained the consent of the owner(s).

Add Owner

Owner 1

☐ Owner builder?

Title

Please Select... ▾

First given name*

John

Other given name/s

Family name*

Smith

Contact number

Mobile phone number preferred. Format: xxxxxxxxxx

Email*

John.Smith@yopmail.com

Address*

186 BLACKTOWN ROAD BLACKTOWN 2148 ⓘ

☐ I have obtained the consent of the owner(s) of the land to submit this application.

Note: It is an offence under Section 10.6 of the Environmental Planning and Assessment Act 1979 to provide false or misleading information in relation to this application.

 **Note:** Owner's consent is required and if it has not been obtained, the extension of the development consent may not be granted.

- f. If 'A company, business, government entity or other similar body owns the development site' is selected, complete the owner details.

Who owns the development site?

☐ I am the only owner of the development site

☐ There are multiple owners of the development site and I am one of them

☐ There are one or more owners of the development site and the applicant is NOT one of them

☒ A company, business, government entity or other similar body owns the development site

If owner's consent is required and has not been obtained, this notice may not be accepted.

To add another owner, **select** 'Add Owner'. **Tick** the check box if you have obtained the consent of the owner(s).

Add Owner

Owner 1

Company name*

Enter registered business name

ABN/ACN

☐ I have obtained the consent of the owner(s) of the land to submit this application.

Note: It is an offence under Section 10.6 of the Environmental Planning and Assessment Act 1979 to provide false or misleading information in relation to this application.

 **Note:** Owner's consent is required and if it has not been obtained, the extension of the development consent may not be granted.

10. Click 'Save and continue'.

11. The development consent details will automatically populate from the related application. They are unable to be changed.

12. Enter the type of application by selecting the radio button 'Voluntary surrender'.

Modification or surrender type and details

What type of modification or surrender do you want to submit? *

☐ Voluntary surrender

13. Indicate whether work on the approved development has commenced.

Has work on the approved development commenced? *

☐ Yes

☐ No

If 'Yes' is selected, **provide** supporting justification.

Please provide a statement and supporting documents declaring the following:

1. the commenced development was carried out in compliance with:
 - a. each condition of the development consent that is relevant to the commenced development, or
 - b. an agreement with Council relating to the development consent that is relevant to the commenced development, and
2. the surrender will not have an adverse impact on any third party or the locality.

Supporting justification *

Remaining: 2000 characters

14. Click 'Save and continue'.

Cancel

Save and continue

15. Upload any required documents and supporting documentation by selecting 'Upload'.

Upload

All uploaded files are scanned as a preventative measure, however we recommend you use appropriate and up-to-date antivirus software to protect your computer system.

Document type		File name	Upload status
Notice of determination *	What is this?	NoticeOfDetermination.pdf	✓
Owner's consent	What is this?		
Other	What is this?		

c. Select or drag and drop your file(s).

Requirements and uploads

Please upload files in one of the following file types. The maximum file size is 10MB.

The file name can be up to 150 characters.

If you want to upload the same file multiple times, you must upload or attach one file at a time.

If you need to amend any attachments, you must upload or attach one file at a time.

For more information on the documents required, see the [Environmental Planning and Assessment Act 1979](#).

Upload

All uploaded files are scanned as a preventative measure, however we recommend you use appropriate and up-to-date antivirus software to protect your computer system.

Document type		File name	Upload status
Notice of determination *	What is this?	NoticeOfDetermination.pdf	✓
Owner's consent	What is this?		
Other	What is this?		

Attach Documents

Drag and drop files here

or

Select file(s)

Attach

Cancel

- d. Categorise the file type before clicking 'Attach'.

Requirements and uploads

Attach Documents

Drag and drop files here

or

Select file(s)

Name*	File	Category
Owner's consent	Council DA checklist.pdf	Owner's consent

Cancel

Attach

Note: The notice of determination from the related development consent will be automatically attached to this application.

16. Click 'Save and continue'.

Cancel

Save and continue

17. **Review** the information you have entered. Scroll down to the bottom of the 'Review and submit' screen and complete declarations by ticking boxes.

Submit your application

Declarations *

☒ Select all

☐ I declare that all the information in my application and accompanying documents is, to the best of my knowledge, true and correct.

☐ I understand that the application and the accompanying information will be provided to the appropriate consent authority for the purposes of the assessment and determination of this application.

☐ I understand that if incomplete, the consent authority may request more information, which will result in delays to the application.

☐ I understand that the consent authority may use the information and materials provided for notification and advertising purposes, and materials provided may be made available to the public for inspection at its Offices and on its website and/or the NSW Planning Portal

☐ I acknowledge that copies of this application and supporting documentation may be provided to interested persons in accordance with the Government Information (Public Access) 2009 (NSW) (GIPA Act) under which it may be required to release information which you provide to it.

☐ I agree to appropriately delegated assessment officers attending the site for the purpose of inspection.

☐ I have read and agree to the collection and use of my personal information as outlined in the Privacy Notice.

[Privacy Notice](#)

18. Click 'Submit' to complete application.

Previous

Save and exit

Submit

19. **Select** 'Close and home' to return to your dashboard. You can view the surrender notice and its details from the review harness.

Modification or surrender of development consent

Reference number: SRN-350

Notice submitted

Actions

Close and home

✓ Notice submission

Outcome of notice

Please provide your feedback

✓ Your application has been received

Thank you. The council may contact you if additional information is required. You can track the progress of your notice via your NSW Planning Portal dashboard using the reference number SRN-350

Application details

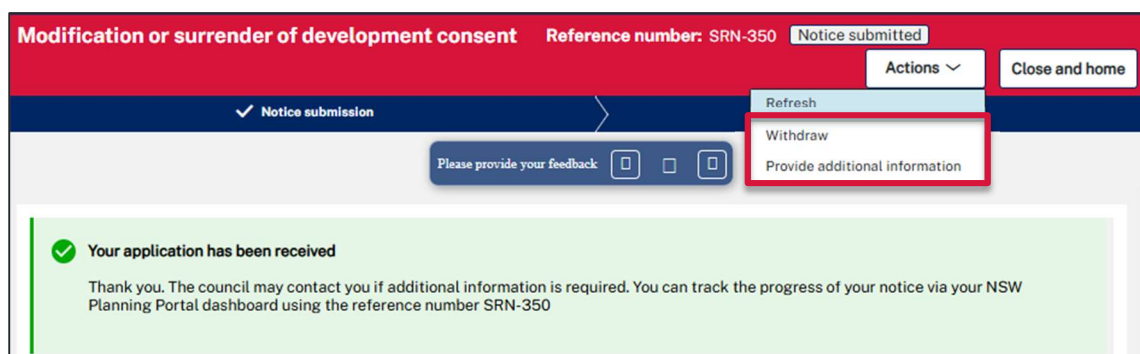
Documents

Action summary

Related cases

What happens next?

- The surrender notice will be sent to the relevant council for review.
- You will receive an email confirming that the surrender notice has been submitted.
- The council will receive an email advising that the surrender notice has been submitted.
- The status will update to 'Notice submitted'. The application can be tracked from the NSW Planning Portal dashboard.
- The council may request additional information, such as owner's consent, to support its assessment. You will receive an email to advise you of any request.
- While the notice is being assessed, you can:
 - provide additional information to support your notice
 - withdraw the notice if it was submitted in error



- When the assessment is complete, you will receive an email advising whether the surrender notice has been accepted. Any outcome documents issued by the consent authority will be available from the surrender notice in the NSW Planning Portal
- If the surrender notice is accepted, the status of the original development application will update to 'Surrendered'.

More information

Need help using the NSW Planning Portal?



View the Support Hub

24/7 access to step-by-step guides, short videos and frequently asked questions.



Submit an online assistance form

Submit a support enquiry via our online form.



Call customer support

For urgent or complex support needs, call the team on 1300 305 695.



Attend a training session

Learn to use the NSW Planning Portal in an online training session.

Recommended step-by-step guides

Other step-by-step guides that you may find useful are listed below:

Reference	Title
G01	How to voluntarily surrender a development consent
SG02	How to provide additional information
SG04	How to withdraw a development application

Note: the reference numbers are from the workflow in the introduction.

These documents can be found on the [NSW Planning Portal Support Hub](#).